



Staff Counselor: Group Focus

About the Organization: Chicago Women's Health Center (CWHC) was established in 1975 as a feminist health collective. CWHC's mission is to facilitate the empowerment of women, trans people, and young people by providing access to health care and health education in a respectful environment where people pay what they can afford. All services are provided on a sliding scale and regardless of a client's ability to pay. CWHC values diversity, striving to represent the communities it serves and to be affirming of all identities and life experiences. CWHC's modified collective structure means that every member has input into policy decisions and shares responsibility for the work of the organization.

Job Description: This Staff Counselor (40 hours/week with one weekday evening) provides group and individual counseling services using a feminist relational framework, helps shape and support the Counseling program, and participates in a 45+ year old feminist collective. The Counseling program is looking for candidates who align closely with CWHC's mission and who can join us in strategic imagining and planning for the future. While this position includes individual counseling, the focus for the role will be developing & co-facilitating our group offerings.

Primary Responsibilities:

Clinical: 25% in first year, 50% in subsequent years

- Co-facilitate up to 3-4 groups per year while maintaining a caseload of weekly individual and/or relationship counseling clients.
- Conduct psychosocial assessments with new individual and group clients.
- Conduct assessments and write letters of support for gender affirming surgeries.
- Consult with other counselors and/or staff members as needed.
- Consult with providers in other programs to facilitate integrative care.
- Support CWHC clinical services clients who are in crisis during a medical healthcare visit, as needed.
- Provide weekly individual clinical supervision for one 2nd year master's-level counseling intern, as needed.

Program Development: 50% in first year, 25% in subsequent years

- Develop outreach and administrative infrastructure for group programs (in collaboration with Counseling Program Coordinator).
- Develop and adapt curricula for new groups.
- Conduct and analyze ongoing needs assessments of CWHC Counseling clients to determine directions of programmatic growth.

Administrative: 25%

- Maintain accurate, confidential, timely and HIPAA-compliant records.
- Collaborate with Counseling staff on program management (program planning, budgeting, etc.), as needed.

- Attend monthly CWHC Staff Committee meetings and Counseling Committee meetings.
- Maintain current Illinois license and meet necessary CEU requirements.
- Participate in the Collective process (outlined below).

Collective Involvement:

- Join ad-hoc committees as needed (based on interest and/or specific skill set).
- Review meeting minutes from all programs to stay informed about health center activities.
- Provide feedback in the interest of improving health center services and culture.
- Participate in annual budget approval process.
- Support CWHC through events attendance and community networking.
- Attend, participate in, and vote in Collective meetings (4 meetings per year).

Qualifications:

- Possess an Illinois license or complete licensure application process within 2-4 months of start date: LSW, LPC, AMFT, LCSW, LCPC, LMFT, or other closely related clinical license.
- Group and individual counseling experience (required).
- Strong assessment, therapeutic, and crisis intervention skills.
- Experience providing LGBTQIA+ affirming services.
- Experience working with BIPOC communities.
- Experience working with trauma and violence.
- Bilingual English/Spanish preferred (not required).
- Program development and/or program evaluation experience preferred (not required).
- Supervisory experience preferred (not required).

Skills:

- Commitment to a compassionate, collaborative, comprehensive approach to health care.
- Excellent interpersonal and organizational skills.
- Flexibility to work well independently and collaboratively.
- Excellent oral and written communication skills.
- Computer literacy in Word, Excel, and G Suite.
- Teletherapy and electronic health records experience is preferred (not required).

Work Environment: The work environment is indoors in an open office. The clinic is subject to frequent interruptions and at times, irregular hours due to the variety of services offered. Occasional intrusions due to multiple calls and inquiries exist. As a health center, there are mechanical, electrical, chemical, and infectious material hazards in existence at the clinic, although the Staff Counselor will not have direct interactions with these materials. Safety for staff can be provided in the form of personal protective equipment and barrier precautions. The position is hybrid remote and on-site. On-site responsibilities will include weekly staff meetings, some in-person client contact, and 1 day per week as supervisor to interns working on-site.

Benefits:

Staff Counselor is a 40 hours/week salaried position paid at the equivalent of \$23-\$25/hour (rate will be based on experience). The person in this position will be considered a full-time collective member of

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CWHC. Benefits include health insurance (on the first day of the month following hire date, or immediately if starting on 1st of the month), generous paid time-off, supervision towards terminal licensure and a stipend for professional development opportunities.

To Apply:

Please address your cover letter to the **Counseling Committee Hiring Team**, discussing why you're interested in this position and what values and experience you will bring to our clients. Include your resume with three references, including your most recent clinical supervisor. Email all application materials as a single pdf to counselorhiring@chicagowomenshealthcenter.org, including "Staff Counselor: Group Focus Application" in the subject heading. Applications will be accepted until **Sunday, April 28, 2024 at 11PM CST**. The review process will be rolling, so early submission is recommended. Preferred start date is mid-June to early July 2024.

CWHC is an equal opportunity employer and is committed to creating a workplace free from discrimination. No one will be denied opportunities or benefits based on age, color, race, sex, national origin, religion, marital status, sexual orientation, gender identity, gender expression, political belief, or disability, either visible or invisible. People of all backgrounds, particularly people of color and trans/gender expansive individuals, are encouraged to apply.

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